

MEMORANDUM OF UNDERSTANDING

AUSTRALIAN ENERGY MARKET COMMISSION

and

ENERGY AND WATER OMBUDSMAN QUEENSLAND

1. Objectives

- 1.1. This memorandum of understanding (MOU) sets out arrangements to promote effective communication, cooperation and coordination between the Energy and Water Ombudsman Queensland (EWOQ) and the Australian Energy Market Commission (AEMC) in performing their roles and functions in Australia's energy industry. These arrangements aim to enhance the understanding of industry and consumer issues in relation to the national energy market, and the performance by EWOQ and the AEMC of their respective roles.
- 1.2. This MOU is a public document and communicates, in a transparent way to all stakeholders, the administrative arrangements that operate between the AEMC and EWOQ.

2. Parties to the Understanding

Australian Energy Market Commission (AEMC)

- 2.1. The AEMC is responsible, under the national energy laws¹, for making rules relating to the National Electricity Market (NEM), access to natural gas pipeline services and broad elements of the natural gas markets and the sale and supply of energy to customers.

In addition to its rule making role, the AEMC conducts reviews and provides advice on energy market related matters for the Ministerial Council of Energy (through the Standing Council on Energy and Resources). The AEMC also reviews the effectiveness of competition in retail electricity and gas markets in NEM jurisdictions.

Energy and Water Ombudsman Queensland (EWOQ)

- 2.2. EWOQ is established under the Energy and Water Ombudsman Act 2006 (Qld). Its functions include:
 - (a) to receive and investigate, and facilitate the resolution of, disputes between small customers and energy distributors or retailers in relation to the provision of certain energy services;
 - (b) to resolve the disputes if they cannot be resolved by agreement, negotiation or mediation;
 - (c) to promote the operation of the Energy and Water Ombudsman Act 2006 (Qld); and
 - (d) to identify systemic issues arising out of complaints made to EWOQ.

¹ National Electricity Law, National Gas Law and National Energy Retail Law

3. Notification and Consultation

3.1. Where appropriate, the AEMC and EWOQ will endeavour to:

- (a) notify each other of any activities that may be relevant to the other party, and keep each other informed of the progress of those matters. This could include:
 - (i) matters relating to the application and development of consumer protections, including in relation to hardship customers;
 - (ii) reports on the energy industry; or
 - (iii) rule changes and reviews being conducted by the AEMC under the National Energy Retail Law; and
- (b) provide each other with copies of publications that may be relevant to the other agency.

3.2. Where appropriate, the AEMC and EWOQ will consider inviting staff from the other agency to participate in consumer and industry consultation and outreach activities.

3.4. Where appropriate, the AEMC and EWOQ will provide information forums for staff of the other agency covering topics such as roles and responsibilities, to support the operation of this MOU.

4. Activities reports

4.1. The liaison officers nominated under clause 7.1 of this MOU will meet quarterly or as otherwise agreed to discuss matters of common interest, including to:

- (a) provide each other with updates and reports on consumer enquiries or complaints that may demonstrate systemic issues or emerging trends;
- (b) discuss rule changes and reviews being undertaken by the AEMC under the National Energy Retail Law and related consumer protection issues;
- (c) inform each other about any existing or proposed activities that may be of interest to the other party;
- (d) identify opportunities for joint activities or the sharing of information; and
- (e) report on any other developments that may impact on the other party.

4.2. Reports may be provided in writing or at the scheduled regular meetings, as agreed between the parties.

5. Special requests

5.1. The liaison officers may contact each other outside the scheduled regular meetings to:

- (a) request advice on issues that are within the responsibility of their agency - for example, the AEMC may seek information on consumer protection issues associated with a rule change under the National Energy Retail Law; or

(b) request additional information outside of the scheduled reporting times.

When such a request is made, the party that receives the request will respond as soon as possible.

6. Information management

- 6.1. The parties recognise the value of sharing information. The parties also recognise that they each have obligations in relation to the protection of information and will take reasonable steps to protect any confidential information from any unauthorised use or disclosure.
- 6.2. Where appropriate and permitted under relevant laws, the AEMC and EWOQ will facilitate the exchange of information.
- 6.3. With respect to all information concerning or relating to a complaint, EWOQ will act in accordance with privacy laws and EWOQ's Privacy Policy.

7. Management of the MOU

- 7.1. The AEMC and EWOQ will each nominate a liaison officer to serve as a point of contact in relation to matters arising under this MOU and to be responsible for general liaison under this MOU and subsequent co-operation arrangements between the parties.
- 7.2. The Ombudsman and the Chief Executive of the AEMC will meet as necessary to assess the operation of this MOU and to discuss the ongoing relationship between the AEMC and EWOQ.
- 7.3. In the event of any disagreement between the parties as to the implementation of this MOU, the Chief Executive of the parties (or their delegates) will seek to resolve the matter in accordance with the objectives of this MOU.
- 7.4. The AEMC and EWOQ will initiate a review of this MOU no later than 30 June 2015.
- 7.5. This MOU is not intended to be legally binding on the agencies.

Publication

- 7.6. This MOU may be published by the AEMC and EWOQ on their respective web sites.

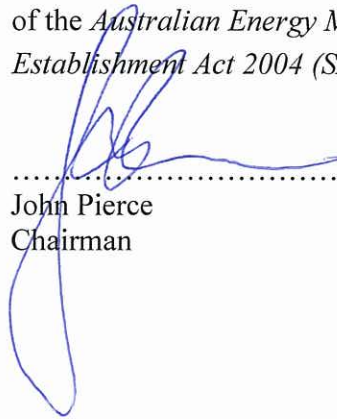
Dated this 29th day of January, 2014.



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Ombudsman
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The common seal of the **Australian Energy Market Commission** was fixed to this document on the ...23rd... day of ...JANUARY... 2014... by the authority of the Australian Energy Market Commission pursuant to section 23 of the *Australian Energy Market Commission Establishment Act 2004 (SA)*.


John Pierce
Chairman